

# TAX FORM ORDER SHEET **(ORDER'S MUST BE RETURNED BY OCTOBER 19th)**

**We will not accept returns after December 21, 2018.**

Bill To Name \_\_\_\_\_

Bill To Address \_\_\_\_\_

(CITY) (STATE) (ZIP)

Ship To Address \_\_\_\_\_  
(if different than bill to)

Email Address \_\_\_\_\_

Ordered by \_\_\_\_\_

Phone No. ( ) \_\_\_\_\_

Fax No. ( ) \_\_\_\_\_

Software used \_\_\_\_\_

P.O. No. \_\_\_\_\_ Date \_\_\_\_\_

Email PDF fill-in form to: [dana@printingsystems.us](mailto:dana@printingsystems.us)  
Phone: (800) 951-2345 Fax: (734) 946-1115

PLEASE DUPLICATE LAST YEAR'S ORDER WITH THE EXACT SAME ITEMS AND QUANTITIES

## LASER TAX FORMS

**PLEASE REMEMBER TO ORDER YOUR W3s AND 1096s.**  
**They are not included with your W2 or 1099 order.**

2 Per Sheet (Unless Noted 4-up)

2018 ORDER	FORM NO.	DESCRIPTION
<b>SOLD IN SETS (FULL PACKAGES ONLY)</b>		
_____	95214	W2 4-Part Laser - Sets consist of Copies A, B, C, D (100 Employees)
_____	95214E	W2 4-Part Laser WITH ENVELOPES (100 Employees)
_____	95211E	W2 4-Part Laser WITH ENVELOPES (50 Employees)
_____	95204ES	W2 4-Part Laser WITH ENVELOPES (20 Employees)
_____	95216	W2 6-Part Laser - Sets consist of Copies A, B, C, D, 1, 2 (100 Employees)
_____	95216E	W2 6-Part Laser WITH ENVELOPES (100 Employees)
_____	95212E	W2 6-Part Laser WITH ENVELOPES (50 Employees)
_____	95206ES	W2 6-Part Laser WITH ENVELOPES (20 Employees)
_____	95218	W2 8-Part Laser - Sets consist of Copies A, B, C, D, 1, 1, 2, 2 (100 Employees).
_____	95218E	W2 8-Part Laser WITH ENVELOPES (100 Employees)
_____	95213E	W2 8-Part Laser WITH ENVELOPES (50 Employees)
_____	L4BL	W2 Blank Front Laser 4-up (50 Employees) w/Backer Instructions
_____	L4UP	W2 Laser 4-up (Employee's Copies) (50 Employees) Ideal for electronic filing.
_____	L4UPR	W2 Laser 4-up (Employer's Copies) (50 Employees) Ideal for electronic filing.
_____	LW2A	W2 Laser 4-up Employer Copy A (Federal) (100 Employees)
_____	LW2D1	W2 Laser 4-up Employer Copy 1 / State / Local or Copy D (100 Employees)

<b>SOLD IN SETS (FULL PACKAGES ONLY)</b>		
_____	95913	1099 MISC 3-Part Laser - Sets consist of Copies A, B, C (100 Recipients)
_____	95913E	1099 MISC 3-Part Laser WITH ENVELOPES (100 Recipients)
_____	95903ES	1099MISC 3-Part Laser WITH ENVELOPES (20 Recipients)
_____	95914	1099 MISC 4-Part Laser - Sets consist of Copies A, B, C, C (100 Recipients)
_____	95914E	1099 MISC 4-Part Laser WITH ENVELOPES (100 Recipients)
_____	95918E	1099 MISC 4-Part Laser WITH ENVELOPES (50 Recipients)
_____	95904ES	1099MISC 4-Part Laser WITH ENVELOPES (20 Recipients)
_____	95905ES	1099MISC 5-Part Laser WITH ENVELOPES (20 Recipients)
_____	95908ES	1099INT 4-Part Laser WITH ENVELOPES (30 Recipients)
_____	95944	1099 R 4-Part Laser Sets consist of Copies A, B, C, D (100 Recipients)
_____	95946	1099 R 6-Part Laser - Sets consist of Copies A, B, C, D, 1, 2 (100 Recipients)

2018 ORDER	FORM NO.	DESCRIPTION
<b>SOLD BY COPY (FULL PACKAGES ONLY)</b>		
<b>1099 G Laser (50 sheets x 3 per sheet = 150 per pkg.)</b>		
_____	LGA	Federal Copy A
_____	LGB	Recipient Copy B
_____	LGC	Payer/State Copy

<b>THE AFFORDABLE CARE ACT (ACA)</b>		
_____	1095B5	IRS50 ACA Health Coverage IRS Landscape Format (50/Pkg)
_____	1095C5	IRS50 Employer-Provided Health Insurance Offer & Coverage (50/Pkg)
_____	1094B	49 or Less Employees Transmittal of Health Coverage Information Returns (Sold Individually)
_____	1094C	50 or More Employees (3 page form) Transmittal of Employer-Provided Health Insurance Offer & Coverage Returns (Sold Individually)

<b>SOLD INDIVIDUALLY</b>		
_____	LW3	W3 - Laser (Transmittal of Income for W2s)
_____	L1096	1096 Annual Summary - Laser for 1099s
_____	W4	2019 Employees Withholding Certificate (Not available until January 2019)

CONTINUOUS TAX FORMS		
_____	X14/X14A	W2 4-Part Twin Set
_____	X17	W2 4-Part NCR Cont.
_____	X18	W2 6-Part NCR Cont.

_____	TC-M3	1099 MISC. 3-Part NCR Cont.
_____	TC-M4	1099 MISC. 4-Part NCR Cont.
_____	TC-I4	1099 INT 4-Part NCR Cont.
_____	TC-R4	1099 R 4-Part NCR Cont.

_____	TC18-4	1098 4-Part NCR Cont. Mortgage Interest Statement
_____	W-3	W3 (Transmittal of Income) 2-Part NCR Cont. for W2s
_____	1096	1096 Annual Summary 2-Part NCR Cont. for 1099s

ENVELOPES (Any quantity)		
_____	DWCL	Double Window Envelopes for Laser & Continuous W2s
_____	DWMR	Double Window Envelopes for Laser & Cont. 1099 MISC, 1099R & 1099DIV
_____	DW19	Double Window Envs. for 1099s Laser & Cont.
_____	DW4S	Double Window Envs. for W2 Laser L4Up/R

## OTHER TAX FORMS

_____	_____	_____
_____	_____	_____

# **IMPORTANT Tax Form Updates & 2018 ORDER FORM**

## **Dear Tax Preparer:**

Since the tax season is fast approaching, we are contacting you to inform you that Printing Systems will be stocking the latest versions of the 2018 tax forms.

We are happy to announce that we will be keeping the prices the same as last year.

**The tax forms that will require reprogramming: 1042-S, 1098, 1098-T & W-4 (2019) now 2 pages.**

To make ordering easier we are again offering our laser tax forms that include prepackaged sets. We will continue to offer W2's and 1099MISC. with MATCHING ENVELOPES or packaged sets WITHOUT ENVELOPES.

Just a reminder, when placing your order for W2s and 1099s, remember to order your W3 (Transmittal of Income) and your 1096 (Annual Summary). *We will begin shipping all tax form orders at the beginning of December.*

**WE WILL NOT ACCEPT ANY RETURNS AFTER DECEMBER 21, 2018.**

**PLEASE - Inspect Your Order Upon Receipt and contact us with any damaged or incorrect shipments.**

If you ordered from us last year, we have listed the item(s) you ordered below. If you are ordering the **EXACT STYLE** and **QUANTITY** as last year, just **complete the upper portion on the reverse side and fax the order to us**. If you need to make any changes, or you are ordering for the first time, please complete the **ENTIRE** form on the reverse side.

*To ensure the accuracy of your order, we would appreciate you faxing, mailing or emailing your order.*

Your prompt response by **October 15, 2018** will ensure that we meet your Tax form needs in a timely fashion.

Return this form using one of the following three options:

- |   |                                    |   |
|---|------------------------------------|---|
| <b>1 Mail To:</b><br>12005 Beech Daly Rd.<br>Taylor, MI 48180 | <b>2 Fax To:</b><br>(734) 946-1115 | <b>3 Email To:</b><br>(Complete and Submit The Electronic Form located on our website: <a href="http://www.printingsystems.us">www.printingsystems.us</a> )<br><a href="mailto:dana@printingsystems.us">dana@printingsystems.us</a> |
|---|------------------------------------|---|

**LAST YEAR'S ORDER**

*Place your order by completing the order form on the reverse side.  
Then submit the order by choosing one of the three options listed above.*